

STATE OF MICHIGAN

**31st JUDICIAL CIRCUIT
ST. CLAIR COUNTY PROBATE COURT
72nd JUDICIAL DISTRICT COURT**

**A.O. C31- 2014-4J
P74 -2014-2J
D72-2014-2J**

ACCESS TO JUROR QUESTIONNAIRES

IT IS ORDERED:

This administrative order is issued in accordance with Michigan Supreme Court Administrative Order 1987-1, effective April 1, 1987. The purpose of this order is to regulate access to juror questionnaires. This order rescinds Administrative Order 1987-1.

Juror Qualification Questionnaires, MCL 600.1315; MSA 27A.1315.

1. Juror Qualification Questionnaires are confidential and are not public records.
2. Juror Qualification Questionnaires will be kept on file for a period of 3 years.
3. Examination of Juror Qualification Questionnaires is restricted to:
 - a. Members of the Jury Board;
 - b. Judges of the court;
 - c. Court clerk and deputy clerks; and
 - d. Persons authorized access by court order.
4. The answers contained on any Juror Qualification Questionnaire shall not be publicly disclosed.

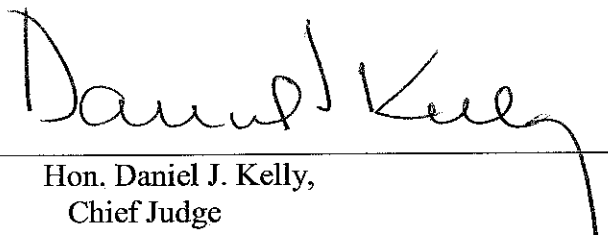
Juror Personal History Questionnaire, MCR 2.510

1. Juror Personal History Questionnaires are confidential and are not public records.
2. Juror Personal History Questionnaires will be kept on file for a period of 3 years.
3. Examination of Juror Personal History Questionnaires is restricted to:
 - a. Judges of the court;
 - b. Court clerk and deputy clerks; and
 - c. Parties to actions in which the juror is called to serve and their attorneys; and
 - d. Persons authorized access by court order.
4. Attorneys of record and parties in pro per may examine Juror Personal History Questionnaires of jurors anticipated to be called for voir dire by presenting a written, signed request to the Jury Board/court clerk prior to commencement of voir dire. Neither photocopies nor verbatim handwritten copies of Juror Personal History Questionnaires may be made by the person examining the questionnaires. However, summary notes of pertinent information may be recorded.

5. Examination of Juror Personal History Questionnaires may only be conducted in an area designated by the Jury Board/court clerk except upon order of the chief judge or trial judge in an assigned case.
6. Upon request, attorneys of record shall be provided copies of Juror Personal History Questionnaires for all jurors anticipated to be called for voir dire in a specific case. The written, signed request to the Jury Board/court clerk must contain the following information:
 - a. The attorney's name and business address;
 - b. The parties' names and the case number;
 - c. The date the trial is scheduled;
 - d. Statements including:
 - i. Agreement to pay the cost of reproduction and postage;
 - ii. Questionnaires will not be copied or shared with unauthorized persons; and
 - iii. Questionnaires will be returned to the court clerk after voir dire.
 - e. The date the request is made.
 - f. The signature of the attorney making the request.

Effective Date: January 1, 2015

12-18-14
Date:



Hon. Daniel J. Kelly,
Chief Judge